

CONTRACTOR QUALIFICATION STATEMENT

7.30.18

SUBMITTED TO: The Reddick Mansion Association
100 West Lafayette Street
Ottawa, Illinois 61350

FOR PROJECT: Reddick Mansion Historic Wood Window and Door Restoration

SUBMITTED BY:

Name:

Address:

Email:

Phone:

PRINCIPAL OFFICE (check one):

Corporation

Partnership

Individual

Joint Venture

Other

TYPE OF WORK FOR THIS PROJECT (check one):

General Contractor:

Subcontractor (Describe services):

A. ORGANIZATION:

1. How many years has your organization been in business as a Contractor?
2. How many years has your organization been in business under its present business name?
3. Under what other or former names (if any) has your organization operated?
4. Number of years your firm has been in the specialized field of historic preservation related restoration construction?
5. Provide the following if your firm is a corporation, partnership or is individually owned:
 - a. Date and State of incorporation, establishment of partnership, or organization:
 - b. President, VP, Secretary and Treasurer's names; Name(s) of General Partner(s), Name of Owner/Sole proprietor:

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6. On a separate sheet, list major construction projects your organization has in progress, give the name of the project, owner, architect, contract amount, percent complete and scheduled completion date, and state the total worth of work in progress and under contract

B. LICENSING:

1. List jurisdiction and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable:
2. List jurisdictions in which your organization's partnership or trade name is filed:

C. EXPERIENCE AND REFERENCES:

1. **PAST EXPERIENCE:** Provide a list of five (5) similar building types and age (constructed pre-1930) on which your firm has completed restoration work within the last seven (7) years that are similar to this project, and include one or more of the following skills:
 - historic wood restoration and EPDM-type roofing and flashing installation.
 - wood window and/or door restoration and fabrication.

Include name of the building, address, client contact with phone number, and project architect's name with phone number. List your experience with Historic Structures in terms of restoration/renovation as either general contractor or subcontractor. In particular, provide detailed information on projects listed on the National Register of Historic Places, State Register of Historic Places, other buildings with local designations, Historic Tax Credit projects, etc.

2. **PERSONNEL:** On separate sheets, provide name(s) of key personnel who will be assigned to manage this project and who will be on-site for the duration of this project, should your firm be selected. Provide their name, training (including academic and on-the-job training), preservation experience (special commendations, unusual projects), total years performing this specialty work, and work performed on projects of similar size and complexity to this project, if different than projects submitted to establish the firm's competency. Refer to attached list of KEY COMPETENCIES for minimum requirements for this project.
3. **SERVICES AND COSTS:** Provide the hourly rate of your personnel and indicate the percentage of work to be undertaken by your own forces (as opposed to subcontractors). Provide an outline of what the Owner could expect under the heading of General Conditions.
4. **WARRANTY:** Please note that a 1-year warranty for workmanship is the minimum standard for this project.

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5. **CURRENT WORK LOAD:** Provide a current under-construction project list, including names, addresses and contact information, that is being executed by your firm. The Owner should be able to tour one or more of these projects with a representative from your firm if they so desire.

D. CLAIMS AND SUITS: *(If the answer to any of the questions below is yes, attach details)*

1. Has your organization ever failed to complete any work awarded to it?
2. Are there any judgements, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?
3. Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years?
4. Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract?

E. INSURANCE

1. Please submit with this Contractor Qualification Statement, a sample Certificate of Insurance for the General Contractor and each specialty Subcontractor, indicating your firms' limits of insurance for:
 - a. Commercial and General Liability
 - b. Automobile Liability
 - c. Umbrella
 - d. Worker's Comp